

## **REQUEST FOR PROPOSALS (RFP) TO DESIGN, PROCURE, AND INSTALL PLAYGROUND EQUIPMENT AT GIL LYNN PARK IN DAYTON, KY.**

The City of Dayton, Kentucky (“City”) is requesting proposals from a qualified company (“Playground Supplier” or “Supplier”) to design, provide, and install playground equipment in Gil Lynn Park. The City will select one supplier to provide equipment and materials for the project as outlined in this request.

### **SCOPE OF PROJECT**

This project consists of the design, procurement, and installation of a playground system at Gil Lynn Park located at 203 Green Devil Lane, Dayton, KY 41074 (“Requested Services”). Requested Services include the design of a play system within the constructed play area boundaries as well as the installation of commercial-grade playground equipment, and equipment footings (“Play System”). All equipment shall be assembled and installed by the Supplier.

Playground Suppliers shall provide a maximum of (2) two designs for the park playground.

The City of Dayton requires Suppliers to design a play system that meets or exceeds all current federal CPSC, ASTM, IPEMA standards, and ADA requirements. The proposals shall include the costs of Requested Service as designed, including all equipment structures, components, hardware, detailed technical installation instructions, and maintenance and operations manuals from manufacturer.

Questions concerning the bid should be directed to:

Jerrold Barks  
City of Dayton  
514 6<sup>th</sup> Avenue  
Dayton, KY 41074  
859-491-1600  
[jbarks@daytonky.com](mailto:jbarks@daytonky.com)

The City of Dayton is not responsible for any costs incurred by unsuccessful Suppliers in preparation of the proposals.

### **DESIGN ELEMENT GUIDELINES & PLAY SYSTEM SPECIFICATIONS**

Suppliers should base their playground equipment designs on meeting all accessibility and safety standards as well as the guidelines and specifications listed in this RFP. Quality of equipment components, quality of design, play value, cost, and appropriateness to

location and target demographics must be taken into consideration in the design of the play system.

The total dollar amount allocated by the City for this project is **\$200,000.00**.

**Required Items:**

1. All Play System elements must meet and/or exceed all federal, CPSC, ASTM & IPEMA guidelines.
2. Play Systems(s) must be inclusive of people with different ability levels.
3. Play Systems(s) must be constructed in such a way that a “pour in place” rubber surfacing may be installed at a later date.

**Play System Features in Priority Order:**

1. Provide a Play System(s) that will accommodate different aged children, including toddlers up to children 12 years of age.
2. Provide a Play System(s) that will accommodate children of different abilities, including those who are disabled and/or wheelchair bound.
3. Provide at minimum one swing set that shall have minimum 2 swings for toddlers and minimum one handicap accessible swing.

**Preferred Play System Qualities:**

1. All Play System elements must demonstrate the highest level of durability in materials and finishes and in consideration of child health and safety.
2. Structures and elements should be unique to the Dayton area.
3. Structures should provide a variety of built-in activity panels and climbers.

In the proposal response, please provide a list of the components proposed for the Gil Lynn Park play system, including structure and component model numbers, materials, color choices and recommendations, protective area requirements, target age ranges and developmental levels, target play type or activity, estimated lifetime of equipment, including manufacturers warranties and any other relevant descriptive information.

Play System design shall safely fit in the playground area as shown on the site plans (Attachment A). Suppliers are encouraged to be creative in their designs and to maximize the role of unstructured play in their proposals.

Playground Suppliers may submit proposals from nontraditional type playground structures, if desired, in whole or as components of the overall playground.

## **ASSEMBLY/INSTALLATION AND INSPECTION**

The Play System assembly and installation will be provided and managed by the Supplier. The Supplier must provide direct supervision from manufacturer or provide a qualified and certified representative familiar with playground installation. All tools and equipment required to install play equipment shall be provided by the Supplier. The Supplier shall submit a schedule of time commitments and available start date as part of their proposal. Working days will begin as outlined in the Notice to Proceed.

It is the requirement of this RFP that Suppliers shall provide and pay for equipment installation.

A representative of the Supplier is required to conduct a post installation inspection of equipment upon completion to insure the proper installation of the equipment. If not properly installed, modifications must be submitted in writing to the City and remedied immediately. Co-inspection with the Supplier's representative of assembly and installation work is required to be conducted by the City following installation. The Supplier shall submit to the City the manufacturer's certification of compliance and warranty following completion.

Warranty: Upon completion of installation, the Supplier must provide documentation attesting the equipment has been installed meeting all specifications thereby warranted by manufacturer. In addition, it is the Supplier's responsibility to provide to the City the manufacturer's warranty of installed equipment.

## **COMPLIANCE**

All equipment must meet and/or exceed all federal, CPSC, ASTM, and IPPEMA guidelines. Documentation of compliance must be provided to the City with the Supplier's proposal.

All equipment must comply with Americans with Disabilities Act (ADA). The designs submitted by the Supplier must incorporate either a transfer platform or ramp in each design when necessary.

The Supplier must provide an original Certificate of Product Liability Insurance with City named as certificate holder for a minimum of \$1,000,000 coverage.

## **PROPOSAL SUBMITTAL AND CONTENT**

Sealed proposals must be submitted to Dayton City Clerk's Office by 4:00 pm EST, June 4, 2025, and must be addressed as follows:

Playground Proposal Attn: Jerrod Barks, 514 6<sup>th</sup> Avenue, Dayton, KY 41074

Proposals must include complete drawings for each design, specifications, and pictures for each component in the designs and colors available. Proposals must include a bid price for each design presented. Bids must list the cost of the equipment and labor separately.

The City is tax exempt and a member of Sourcewell; price modifications (if applicable) should be listed on the proposal. The City reserves the right to reject any and all proposals with or without cause, and to accept proposals that it considers most favorable.

All delivery, assembly, installation, and supervision costs must be included in the proposal. Payment for equipment and materials will be sent within thirty (30) days after delivery and assembly/installation and invoicing of the play system.

All proposal amounts shall be guaranteed for not less than sixty (60) days after the proposal submittal deadline date.

The successful Supplier shall furnish approved **Performance and** Payment Bonds, each in the amount of one hundred percent (100%) of the bid amount. Workmen's Compensation, Comprehensive General Liability, and Transportation insurance and insurance certificates shall be provided by the successful Supplier.

No proposal may be withdrawn within a period of sixty (60) days after the bid opening date. Prices shall include delivery f.o.b., freight paid by the bidder to the jobsite.

The Supplier must submit Two (2) hard copies and one (1) electronic copy of the proposal to the address listed above. All Proposals must comply with the specifications and guidelines provided in this document.

The City of Dayton reserves the right to negotiate an agreement based on fair and reasonable compensation for the scope of work and services proposed, as well as the right to reject any and all responses deemed unqualified, unsatisfactory, or inappropriate at the sole discretion of the City of Dayton.

An interview may be requested to aid in the selection of a Supplier.

The award will be made to the qualified Supplier whose proposal is deemed most responsive and advantageous to the City, all factors considered. Unsuccessful Suppliers will be notified in writing.

Any questions regarding specifications must be filed in written form with the Asst. City Administrator prior to 4:00 p.m. May 27, 2025 at [jbarks@daytonky.com](mailto:jbarks@daytonky.com).

Exhibit A: Playground Location:

Google Map Link: <https://www.google.com/maps/d/u/3/edit?mid=10TC87e4Clw2QQuL-mC6khDbB3ZPGLzo&usp=sharing>

Area shown in red below:

