

# City of Dayton

514 6<sup>th</sup> Ave., Dayton, Ky. 41074, (859) 491-1600, cpatterson@daytonky.com

## Dayton Parking Pad Cost-Share Program Application

**Notice:** To be eligible for the City of Dayton, Ky., Parking Pad Cost-Share Program, an applicant must: 1) Be in good standing with the City under applicable City ordinances and regulations, including payment of all taxes, liens, fees, and any other obligations due to the City; 2) Enter into a contract with the City and comply with the program rules and regulations, which are attached to this application as Exhibit A; and 3) Select a contractor and pay for all construction costs associated with the work, and the City will reimburse the applicant for its share of cost after the City inspects and approves the work.

1. Property Address: \_\_\_\_\_

2. Property Owner: \_\_\_\_\_

3. Phone: \_\_\_\_\_ Email: \_\_\_\_\_

4. Amount of City Reimbursement Requested: \$ \_\_\_\_\_ (Maximum Amount = \$1,000)

5. Attach drawing or map of the parking pad you wish to install at above-referenced property.

6. I hereby certify that the property identified above is located in the City of Dayton, Ky., in an area that is zoned for residential use only. I certify I have read the program rules and regulations, attached as Exhibit "A", and I agree to abide by these rules and regulations. I certify that the information, drawings, and statements provided on this application are true and correct to the best of my knowledge.

Signature of Applicant: \_\_\_\_\_ Title: \_\_\_\_\_

Applicant's Home Address: \_\_\_\_\_ Date: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### DO NOT WRITE BELOW THIS LINE [OFFICE USE]

Approved: \_\_\_\_\_ Denied \_\_\_\_\_

Reason for Denial:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date application approved by City of Dayton: \_\_\_\_\_

\_\_\_\_\_  
Code Enforcement Director

**ATTACH MAP/DRAWING/PHOTO OF PROPOSED SIDEWALKS SECTIONS OR GUTTERS TO BE REPLACED**

## EXHIBIT "A"

### CITY OF DAYTON, KY., PARKING PAD CONSTRUCTION COST-SHARE PROGRAM RULES AND REGULATIONS

1. *City's parking pad cost-share program overview.* The Dayton, Ky., Parking Pad Construction Cost-Share Program ("Program") is available to property owners who want to construct off-street parking spaces on residential properties in the City of Dayton, Ky., ("City"). The purpose of the Program is to improve public safety and increase the value of residential property while creating more on-street parking for residents, visitors, and others. On a year-to-year basis, City Council will decide whether to fund this Program, and if so, how much it will fund it through Council's annual fiscal year budget process. City Council provided initial funding for the Program in the Fiscal Year 2024-25 Budget.
2. *Program policies and procedures.*
  - a. Only properties located in areas zoned for single-family residential use are eligible ("Eligible Property/ies"). Properties located in commercial or industrial zones and zoning classifications other than single-family residential zones are not eligible. The Program is available only to residents who own and occupy these properties or to those who provide residential rental units to third parties at these properties ("Property Owner/s"). However, landlords with more than three residential rental units on one property are not eligible for this Program.
  - b. Only construction of new off-street parking pads on private property are eligible to receive Program funds ("Concrete Project/s").
  - c. Property owners who owe past *ad valorem* taxes, fees, or other obligations to the City, including but not limited to fees for residential rental licenses and/or rental occupational licenses, are not eligible to participate in the Program. Property owners who have existing Code Enforcement citations or liens against their property/ies are not eligible to participate in the Program. The Director of Code Enforcement ("Director") shall make the final decision as to whether a property owner is eligible to receive Program funds, and the Director may decline approval if her department determines that Code Enforcement issues currently exist at a property.
  - d. A Property Owner must submit an application to the City requesting Program funds. Once this request is made, the Code Enforcement Department will determine whether a Concrete Project is eligible under the Program.
  - e. Before construction of a Concrete Project, the Property Owner of an Eligible Property must enter into a contract with the City that sets forth the terms and conditions for participation in the Program.
  - f. Applications to participate in the Program will open on July 1 of each year when Program funding has been allocated by City Council. Acceptance of participants into the Program is handled on a first-come, first-served basis. Funds for this Program are limited, and the Program will be closed to applications once all funds have been allocated for that fiscal year.
3. *Contractors and concrete work.* The Property Owner is responsible for contracting with potential contractors for the Concrete Project, but the City must first approve any contract between the Property Owner and contractor before construction work begins on the Project. The City reserves the right to inspect previous concrete work done by a

proposed contractor and reject this contractor if the City determines that this prior work does not meet the City's standards. The City will provide written notice to the property owner if and when it approves of the Property Owner's contractor ("Approved Contractor/s") and the proposed scope of work. The City reserves the right to adjust its share of the cost of the Concrete Project if the proposed work extends beyond construction of an off-street parking pad.

- a. Before concrete is poured by an Approved Contractor for a Concrete Project, the City's Public Works Department must first inspect the forms and base materials used by the Approved Contractor. After the Concrete Project is finished, the Department will conduct a second inspection of the Project to ensure compliance with City standards.
4. *Costs; payment of costs.* The City will agree to fund half of the costs of a Concrete Project up to, but not exceeding, \$1,000 per property. For example, if the total cost of the Concrete Project is \$2,500, then the City will pay a maximum of \$1,000 and the Property Owner is responsible for remaining \$1,500. If the total cost of the project is \$1,500, the City would pay \$750 and the property owner would pay \$750.
- a. The City will not pay any costs associated with the removal of trees or tree roots. All costs associated with tree/tree root removal must be paid by the Property Owner and such work must be completed prior to work starting on the Concrete Project.
  - b. The City will pay its share of the cost of the Concrete Project to the Property Owner after the work has been completed and approved by the City's Public Works Department.