
Civic Activities Board Meeting

November 8th, 6 p.m.

Balance: \$13,496.00

Call to Order

Called to order at 6:05

Attendees

Jacoba, Donna, Stacy, Shellie, Julie, Beth Nyman, and Ben Baker

Agenda

Last Meeting Follow-up

1. Updates Denise Smith donating bananas & peppermint mentos, Eagles donating hot dogs, Tammy Cornett Jacoba, Cassie Patterson (hot dog buns 80) and Ashfords signed up to donate
 - a. STILL NEED:
 - i. Rice krispy treats (400)
 - ii. Chips (320)
 - iii. Buns to reach 400
 - iv. At least 4 crockpots (Beth, Jacoba, Shellie, Ben/Julie)
 2. Donna toys
 - a. Visited with Family Dollar; plans to go there for shopping next week (when the connection is back from vacation)
 3. Allison Photographer
 4. Stacy artwork for fliers and decorations
 - a. Stacy will double check with choir and band
 - i. Ask choir director if they will print off lyrics and if not we will provide
 - b. Discuss with choir to try and maybe
 - c. Ask the principal if they will put in the newsletter that there will be a mailbox for santa letters at Light Up
 5. Julie Letters for Santa. Take to businesses;
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6. Stockings, food bags, craft, ORDERED DELIVERED FRIDAY
7. Sent request for book mobile.
 - a. Shellie reported that they aren't available; Donna/Jacoba asked if they would donate books—Jacoba worked with Shellie on the appropriate contact for the library and how to re-ask
8. Shellie confirmed Frosty will be at the event (Cam Miller)

New Business

9. Thank you notes with logo

Notes

- Change time LightUp 3:30-6 and Monument start at 6. Christmas carols to engage the community?
- What time to meet day of the event?
 - 1:30

Action Items

1. Setup decorate Community Center
 - a. Looking at the after work hours the week of the 27th
 - b. Julie/Ben bring wrapping paper for the windows
2. Take down decorations
 - a. Monday Dec 4th; everything but the christmas tree
3. Clean Community Center prior to event
 - a. Shellie wants to have everything clean and ready the Thursday
4. Stuff stockings
 - a. Delivered Friday; stuff stockings Tuesday & Thursday Nov 14th & 16th @ 5:30PM
5. Setup Monument need hot water dispensers.
 - a. Donna suggested that we buy dispensers
 - i. Shellie will order OR borrow her parents
 - ii. Consensus is that we buy 4 or 2 large ones
 - iii. Ben suggested Gatorade big containers
 - iv. Julie suggested checking with Kate's
 1. Jacoba will ask her about it
 - b. Use logo mugs to get rid of them
 - c. Shellie is making cocoa and spiced tea mix
 - d. Paper towels and spoons



6. Need Volunteers

- a. Joe Neary—greeter
- b. Stockings — Jacoba
- c. Presents ----Donna, Jane
- d. Food ---- Stacy, Cassie, Emily, Beth
- e. Photo ops/floaters --- Julie, Allison, and Shellie
 - i. Allison and Shellie will go to the monument to get set-up

Next Meeting Agenda Items

Recap of LightUp and begin planning 2024 Events and Budget

** Motion to adjourn made by stacy, seconded by julie all favor

Adjourned 6:58PM